



Date: Wednesday, December 7, 2022

Location: Hybrid Meeting
In-Person Cataraqui Conservation Administration Office Boardroom
and virtually through Microsoft Teams

Participants: In-Person:
Paul McAuley, Loyalist Township, Chair
Alan Revill, Township of South Frontenac
Ross Sutherland, Township of South Frontenac

Virtually:
Al Barton, Township of Front of Yonge – non-voting
David Beatty, City of Brockville
Joan Delaney, Rideau Lakes Township
Al Hanes, Township of Elizabethtown-Kitley
Matt Harper, Town of Gananoque
Gordon Ohlke, Township of Leeds and the Thousand Islands
Gary Oosterhof, City of Kingston
Lisa Osanic, City of Kingston
Terry Richardson, Town of Greater Napanee
Wendy Stephen, City of Kingston
Nathan Townend, Loyalist Township
Cameron Wales, City of Brockville

Regrets: Don Amos, City of Kingston
Matt Smith, Township of Athens

Delegation: In-Person:
Noah Perron, Jacob Slevin, Jeffrey Tweedle and Edward Wang,
Queen's University School of Urban and Regional Planning (SURP)

Guests: In-Person:
Safia Khan Queen's University School of Urban and Regional
Planning (SURP)
John Meligrana, Queen's University School of Urban and Regional
Planning (SURP) Faculty Advisor
Peter Meligrana, General Public
Vincent Wen, Queen's University School of Urban and Regional
Planning (SURP)
Graham Whitelaw, Queen's University School of Urban and Regional
Planning (SURP) Faculty Advisor

Guests cont'd: Virtually:
Ashley Anastasio, Lower Trent Region Conservation Authority
Ewa Bednarczuk, Lower Trent Region Conservation Authority

Staff Present: In-Person:
Katrina Furlanetto, General Manager
Tom Beaubiah, Manager, Conservation Lands
Donna Campbell, Assistant, Chair and General Manager
Michael Dakin, Supervisor, Development Review

Virtually:
Hailey Esdon, Development Officer
Holly Evans, Coordinator, Watershed Planning
Krista Fazackerley, Supervisor, Communications and Education
Andrew Schmidt, Manager, Watershed Planning & Engineering
Janelle Treash, Resource Planner
Travis York, GIS & Corporate Technology Analyst

The Province of Ontario has eased public health measures regarding COVID-19 restriction and hybrid meetings are now being offered. This allows members the option of in-person or virtual participation.

The meeting commenced at 6:45 p.m.

1. Roll Call and Introductions

There were fifteen (15) members present.

2. Adoption of Agenda

Moved By: Lisa Osanic
Seconded By: Alan Revill

That the agenda Be Adopted.

Carried

3. Declaration of Conflict of Interest

There was none.

4. Delegation / Presentation

4.1. Noah Perron, Jacob Slevin, Jeffrey Tweedle, and Edward Wang, Queen's University School of Urban and Regional Planning (SURP)

- Presentation – Ecological Offsetting in the Cataraqui Region
(Attachment #1) and Summary Report and Draft Recommendations
(Attachment #2)

Resolution: 112-22
Moved By: Wendy Stephen
Seconded By: Joan Delany

That Cataraqui Conservation Full Authority Board **Receive** the Presentation by Queen's University School of Urban and Regional Planning (SURP), on Ecological Offsetting in the Cataraqui Region.

Carried

5. Approval of Previous Minutes

5.1. Minutes of the Cataraqui Conservation Full Authority Board Meeting of October 26, 2022

Moved By: Ross Sutherland
Seconded By: Terry Richardson

That the minutes of the Cataraqui Conservation Full Authority Board Meeting of October 26, 2022, **Be Approved**.

Carried

5.2. Notes of the Cataraqui Conservation Full Authority Board E-Poll of November 22, 2022

Moved By: David Beatty
Seconded By: Gary Oosterhof

That the notes of the Cataraqui Conservation Full Authority Board E-Poll of November 22, 2022, **Be Approved.**

Carried

6. Business Arising

There was none.

7. Items for Consideration

7.1. General Manager's Monthly Progress Report – November 2022 (report IR-133-22)

- Verbal Update & Presentation re: Status of Bill 23 Enactment Dates for Conservation Authorities ([Attachment #3](#))

Resolution: 113-22
Moved By: Cameron Wales
Seconded By: Matt Harper

That Report IR-133-22, General Manager's Monthly Progress Report – November 2022, **Be Received.**

Carried

7.2. Fleet Rationalization - Update (report IR-114-22)

- Verbal Update & Presentation – Tom Beaubiah, Manager, Conservation Lands ([Attachment #4](#))

Resolution: 114-22
Moved By: Alan Revill
Seconded By: Nathan Townend

That Report IR-114-22, 5-Year Fleet Review, **Be Received**; and,

That proceeds from the sales of surplus vehicles and equipment **Be Transferred** into the corresponding Vehicle and Equipment Reserves to support future purchases.

Carried

7.3. Electronics Usage and Cyber Security Policies (report IR-134-22)

Resolution: 115-22
Moved By: Terry Richardson
Seconded By: Cameron Wales

That Report IR-134-22, Electronics Usage and Cyber Security Policies, **Be Received**; and,

That the Cataraqui Conservation Electronic Communication Policy (June 2006) **Be Repealed**; and,

That the Enterprise Security Policy, **Be Adopted** for implementation starting immediately; and,

That the Computer Security Incident Response Plan, **Be Adopted** for implementation starting immediately.

Carried

7.4. Transition Plan – Quarterly Reporting (January 2023) (report IR-135-22)

Resolution: 116-22
Moved By: Joan Delaney
Seconded By: Gary Oosterhof

That Report IR-135-22, Transition Plan – Quarterly Reporting (January 2023) **Be Received.**

Carried

7.5. Remote Water Level Partnership Project (report IR-136-22)

- Presentation – Holly Evans, Coordinator, Watershed Planning ([Attachment #5](#))

Resolution: 117-22
Moved By: Ross Sutherland
Seconded By: Gordon Ohlke

That Report IR-136-22, Remote Water Level Partnership Project, **Be Received.**

Carried

8. Minutes (Friends and Foundation)

There were none.

9. Committee Reports

There were none.

10. Announcements or Inquiries / Information

10.1. Report on Communications (IR-137-22)

Resolution: **118-22**
Moved By: Matt Harper
Seconded By: David Beatty

That report IR-137-22, Report on Communications, **Be Received.**

Carried

Additional Item:

In preparation for an upcoming Hearing, Michael Dakin, Supervisor, Development Review, provided members with a presentation entitled Full Authority Board Hearing Procedures 101 ([Attachment #6](#)).

11. Motions / Notice of Motion

There were none.

12. In Camera Session

An In-Camera Session was not required. Members concurred to approve the October 26, 2022 In Camera Minutes in open session.

Resolution: **119-22**
Moved By: Lisa Osanic
Seconded By: Ross Sutherland

That Report IR-138-22, Minutes of In Camera Meeting of October 26, 2022, Be Approved.

Carried

13. Adjournment

The meeting adjourned at 8:35 p.m. on a motion by Alan Revill, seconded by Ross Sutherland.

Cataraqui Region Conservation Authority

Katrina Furlanetto,
General Manager

Paul McAuley, Chair